

TOWN OF BLACKSBURG
COMMUNITY DEVELOPMENT BLOCK GRANT



Action Plan
FY 2005

April 26, 2005

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INTRODUCTION

The purpose of this 2005 Action Plan is to describe the activities and programs that the Town of Blacksburg will undertake to address needs identified in the Town's 2004-2008 Consolidated Plan, which was approved by Town Council in June 2004. All recommended projects are identified as community needs in the Consolidated Plan. The 2005 Program Year begins July 1, 2005 and will end June 30, 2006.

Source of Funds

- I. Federal resources expected to be available to address needs identified in the Consolidated Plan include Community Development Block Grant (CDBG) funds and, eventually, program income. Table I shows that the Town anticipates a 2005 entitlement grant of \$825,772 as well as an additional \$235,000 in reprogrammed FY 04 funds and \$93,910 in returned FY 04 funds.

**Table I. U.S. Department of Housing and Urban Development
CPD Consolidated Plan - Funding Sources**

2005 Entitlement Grant:		\$825,772
Unprogrammed Prior Year's Income not previously reported:		\$0
Return of Grant Funds:		\$0
Total Estimated Program Income:		\$0
TOTAL OF FUNDING SOURCES		\$825,772
Estimated Program Income		
Description	Grantee	
Total Program Income	\$0	
Other Funds:		
Blacksburg General Fund (Wong Park)		\$100,000
Reprogramming Previous CDBG Funds		
	Amount	Subrecipient
Reprogram FY 04 Funds	\$235,000	
Reprogram FY 04 Returned Funds	\$93,910	
Total Reprogrammed Funds	\$328,910	

- II. The Town has not received a specific commitment of private funds that can be used as a source of funds for this Action Plan but, will attempt to use 2005 CDBG funds to leverage assistance to meet identified needs.
- III. The Town will reprogram all of its FY 2004 CDBG funds towards property acquisition in 2005 including any additional funds that are currently not anticipated as being reprogrammed once FY 04 ends June 30, 2005. The FY 04 returned funds are a redistribution of the Town of Christiansburg, Virginia 2004 Entitlement allocation that was returned to HUD.
- IV. The Town is allocating up to \$123,500 of the public service portion of the 2005 block grant towards beginning an aggressive Fair Housing education program for the Town, money to help facilitate the provision of LMI child care for Town residents and workers and money for homeless and child advocacy programs.

OBJECTIVES AND NEEDS

The Town of Blacksburg uses CDBG funds to meet the following local objectives:

1. To eliminate blight or blighting influences and conditions which are detrimental to health, safety, and public welfare, and to restore and preserve historic properties.
2. To rehabilitate and expand the Town's housing stock and to utilize land and other resources in an efficient manner.
3. To expand and improve the quantity and quality of community services and reduce the isolation of income groups.
4. To promote economic development through physical development and improvements, and to create and retain employment opportunities.

The Town identified the following priority needs categories in the 2004-2008 Consolidated Plan:

1. Land Acquisition – new LMI housing
2. Housing Construction – Owner and rental
3. Housing Rehabilitation – Owner and rental
4. Homeownership Assistance – Downpayment assistance
5. Code Enforcement – Neighborhood initiatives
6. Public Services - Homeless & child advocacy programs; Fair housing education
7. Public Facilities and Improvements – Park facilities and transit services
8. Economic Development – Downtown revitalization and economic expansion
9. Activities by CBDOs – Neighborhood revitalization & housing services

2005 ACTIVITIES TO BE UNDERTAKEN

Table II summarizes the activities proposed to be undertaken with the Town's 2005 CDBG funds. It relates these activities to the Town's objectives and needs, and indicates the geographic location of the activities. All proposed activities are anticipated to be completed in the 2005 Program Year.

Table II. 2005 Action Plan Needs & Objectives and CDBG Funding

Projects		2005 Allocation	2004 Reprogram	LMI Benefit	Need	Goal	Con Plan Objective	Project Area
I.	Roanoke-Lee Street Community Improvement Project							Downtown Eastside
	A. Land Acquisition (housing units)	\$51,800	\$0	\$51,800	2	2	A.	
	B. Rehabilitation	\$66,800	\$0	\$66,800	4	2	B. & D.	
	C. Program Delivery – project admin.	\$8,200	\$0	\$8,200			B. & D.	
	D. Homeownership Assistance	\$42,000	\$0	\$42,000	14	14	C.	
	E. Public Infrastructure	\$44,000	\$0	\$36,520	1	1	J.	
	F. Neighborhood Park	\$20,000	\$0	\$16,600	1	1	J.	
II.	LMI Neighborhood Improvements							
	A. Wong Park Development & Neighborhood Center	\$50,000	\$0	\$50,000	1	1	J.	Bennett Hill area
	B. Housing Rehabilitation	\$125,000	\$0	\$125,000	5	3	B. & D.	LMI Neighborhoods
III.	Land Acquisition							Townwide
	A. Acquisition (housing units)	\$91,472	\$328,910	\$420,382	20	6	A.	
	B. Clearance	\$20,000	\$0	\$20,000			A.	
	C. Homeownership Assistance	\$18,000	\$0	\$18,000	6	6	C.	
IV.	Public Services							
	A. Fair Housing Education	\$28,500	\$0	\$28,500		50	E.	
	B. Homeless Program Services	\$35,000	\$0	\$35,000	30	10	G.	
	C. LMI Child Care Assistance	\$60,000	\$0	\$60,000	30	10	F.	Townwide
V.	Administration and Planning							
	A. Program Administration	\$135,000					L.	
	B. Planning						M.	
	1. Neighborhoods	\$30,000						LMI Neighborhoods
Totals		\$825,772	\$328,910	\$978,802				

Details on individual projects, including proposed accomplishments, are provided in the next section. Department of Housing and Urban Development (HUD) regulations require that at least 70% of CDBG funds benefit low to moderate income (LMI) persons over a one to three year certification period. As proposed, about 85% of the funds subject to LMI benefit calculations will be expended on activities that benefit LMI persons. This action plan represents the second year of a three-year reporting period that will cover 2004, 2005, and 2006.

Roanoke-Lee Street Community Improvement Project

This project includes numerous program activities including acquisition, site clearance, housing rehabilitation, housing construction, and public facilities improvements (i.e., water, sewer, street lights, road repaving). Phase I of the project is nearing completion with \$500,00 in Fiscal Year 2004 CDBG funds that were awarded by the Virginia Department of Housing and Community Development (DHCD) and approximately \$530,000 in local match funds by the Town and private developer. Over \$1.2 million in private funds and services are also projected. Activities are concentrated in the Roanoke-Lee Street Area of the Downtown Eastside Neighborhood, both of which are in Low to Moderate Income areas. This project represents the Town's first CDBG project and will serve as a pilot project for how the Town will expend its future CDBG allocations on affordable housing. The project will rehabilitate up to 17 houses (7 owner-occupied and 10 LMI rental), acquire land and construct up to 14 new dwelling units (mostly two family units) with downpayment assistance, and upgrade the existing public infrastructure (i.e., water, sewer, sidewalk, street, lighting).

LMI Neighborhood Improvements

Wong Park Development & Neighborhood Center

The Town recently acquired a 9 acre park in this LMI neighborhood with a combination of 2000 TEA-21 funds (\$200,000), local government funds (\$452,300), and a partial owner donation (\$635,700). Wong Neighborhood Park is currently being developed by the Town and upon completion the existing historic house (the Bennett House) and park amenities will be available to citizens of the Town, and in particular the Bennett Hill Neighborhood, which is an LMI area. This CDBG project will help complete park improvements including a parking lot, landscaping, trails, a playground, and shelters and will be matched by \$100,000 in local funds. The project will be completed within this program year.

Housing Rehabilitation

Beginning July 1, 2005 the Town of Blacksburg will expand the housing rehabilitation program to include three LMI neighborhoods: Downtown Eastside (the location of the Roanoke-Lee Street Neighborhood), Bennett Hill – Progress and Kabrich Crescent. The three priority neighborhoods were identified in Blacksburg's town wide housing study as the top three priorities for housing rehabilitation assistance. The expansion of the rehabilitation program will allow rehabilitation assistance for qualified owners and investor owners to provide stability and much needed home repairs in the identified areas.

Land Acquisition

Acquisition

Acquisition of land within the corporate limits of the Town of Blacksburg was the number one identified need in the Consolidated Plan. The Blacksburg's housing market is atypical of Southwest Virginia and the price of land is the greatest impediment to LMI housing opportunities within the Town. The Town is currently in a partnership with a developer to construct 14 affordable housing units for sale to LMI households. While CDBG money cannot be used to construct units, the availability to assist in buying down the cost of land does make affordable housing within Blacksburg possible. The Town recognizes the importance of this housing as a large portion of its workforce cannot afford to live within its corporate limits because of the current housing market.

Clearance

Clearance and demolition was not originally anticipated as a needed service for the Town with CDBG funds. However, when land is acquired through the CDBG program it was deemed a priority to have funds available to assist in clearing any existing dilapidated structures on newly acquired property. This is to ensure that the cost

for removing such structures do not get passed down to LMI homebuyers and further assists them in making the housing units affordable.

Homeownership Assistance

Homeownership assistance was the fourth highest need identified in the consolidated planning process. This activity is another tool the Town of Blacksburg can utilize to further affordable housing within the corporate limits. This program year 14 homes will be constructed in the Roanoke-Lee Street project area for LMI homebuyers who will each have \$3,000 in down payment assistance available to them to increase the affordability of the units. The Town recognizes the importance of this activity and is anticipating 6 additional units to be constructed in the program year and will make available \$3,000 in down payment assistance for each of those units.

Public Services

Fair Housing

The Town of Blacksburg will begin its second year as an entitlement community with an aggressive fair housing education campaign to highlight this issue to area residents and stakeholders. In future years, the item will be funded through administrative funds (both local and CDBG), but the outreach in the second year will be significant enough to warrant additional funding as a public service. Ground work for fair housing activities were laid in the Town's first year as an entitlement community but one additional year is necessary to ensure the program is thoroughly outlined to enable proper awareness and education.

This is one of the most important areas related to the provision and maintenance of affordable housing for the community. The Town intends to work closely with the Virginia Fair Housing Office on enforcement of any violations that are reported to the Office of Housing & Community Development. The Town will also be working closely with all local property managers and landlords, particularly those that provide Section 8 units and vouchers.

Homeless & Child Advocacy Programs

Homeless and Child Advocacy programs were a high priority in the consolidated planning process and are acknowledged in the Comprehensive Plan. This is an often forgot about needed public service because Blacksburg is not a large metropolitan city. There are at least four non-profit organizations in the area that provide a variety of services for child advocacy and homelessness. The Town will use these second year funds to help promote the issue, coordinate efforts between these non-profits and provide assistance to Blacksburg's homeless population and programs that assist with child advocacy programs.

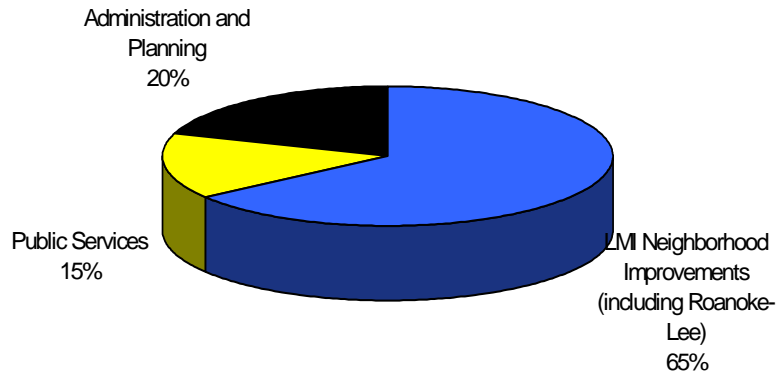
LMI Child Care Assistance

This is a widely acknowledged area of need that is well documented in the Blacksburg Comprehensive Plan (*Community Facilities* chapter) and emerged again during both the gap analysis and the citizen participation phases of the Consolidated Plan's development. At least one local non-profit organization intends to provide high quality day care for LMI families that live and work in Blacksburg. Other child care providers are expected to begin allocating "slots" for LMI children. The Town will use these second year funds to help promote the issue and to help operate a private LMI facility in the Town.

Administration and Planning

Funds will be used for CDBG staff and for the general administration of the CDBG program. Funds will be allocated to support various neighborhood planning activities. The Town will oversee the block grant portion of any Public Service collaborations and will coordinate and monitor subrecipients in this program.

2005 CDBG Planned Expenditures



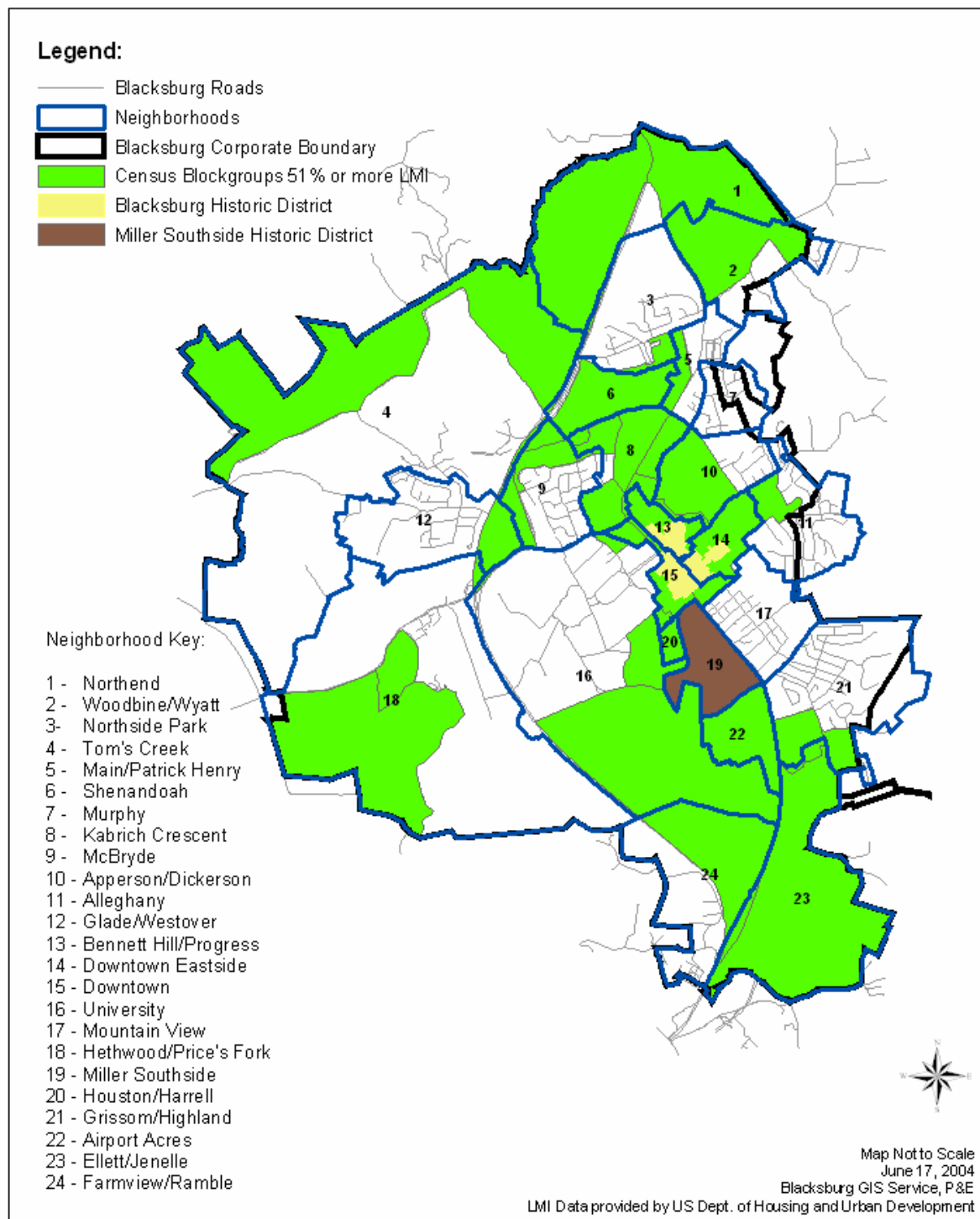
CDBG Projected Funding

Proportionate expenditures for the three major categories of LMI Neighborhood Improvements, Public Services and Administration are shown above.

If funding from the Department of Housing and Urban Development is less than projected as shown on page 3, activities will not be cut from the program but funding for activities will be reduced on a pro-rata basis.

GEOGRAPHIC DISTRIBUTION

Per the 2000 U.S. Census information and additional data collected by the HUD, the Town of Blacksburg has 15 Low to Moderate Income Census block groups. These areas are shown as green in the map below. Site based activities proposed in the 2005 Action Plan are located in these LMI areas.



OTHER SUBMISSION REQUIREMENTS

Homeless and Other Special Needs

In the Town's first year as an entitlement community it was a goal to build relationships with all area human service agencies and begin providing some financial assistance for this need beginning in fiscal year (FY) 2005. The main focus of homeless programs in this area is on helping families in crisis by providing temporary shelter until permanent housing is located. Many homeless persons are women and children being removed from an abusive situation. The Roanoke-Lee Street Project will provide both rental and home ownership opportunities that some temporarily homeless families may find for permanent housing. This has been achieved and the Town will begin providing financial assistance to these agencies beginning July 1, 2005 to assist in alleviating homelessness in Blacksburg.

Town staff has been, and will continue, participating with routine meetings with a regional Housing Partnership. This partnership is a loose consortium of many of the agencies listed above and has recently engaged the Planning District Commission as well as Blacksburg, Christiansburg, and Radford. Other public and private agencies have also expressed interest in partnering with the town to help address accessibility, fair housing, and housing choice issues (e.g., Virginia Tech, Blue Ridge Independent Living Center, and Pembroke Management). The town will continue to partner with these agencies to help address homelessness and other housing related issues.

OTHER ACTIONS

HOME Consortium

In addition to beginning to interact and coordinate with area human service agencies, the Town is also pursuing the creation of a HOME Consortium in cooperation with the New River Valley Planning District Commission and numerous other local governments. This consortium was anticipated to form in 2004-2005 and begin receiving funding in FY 2005 but details of how the consortium will operate are still being discussed by the potential jurisdictions involved. This planning effort should also help to provide significant additional resources to the Town and region for affordable housing related projects.

Foster and Maintain Affordable Housing and Remove Barriers to Affordable Housing

The following activities to be undertaken, in all or in part, with 2005 CDBG funding will foster and maintain affordable housing and remove barriers to affordable housing:

- Town administered rental housing rehabilitation.
- Town administered owner occupied housing rehabilitation.
- Homeownership assistance in the form of downpayment assistance.
- Fair housing education for tenants, property managers and landlords as well as the community at large.

Evaluate and Reduce Lead-based Paint Hazards

All properties will be assessed for lead paint hazards and a Lead Risk Assessor will address such issues. All projects in the Roanoke-Lee Street Project are presumed to contain lead paint and will be rehabilitated to reduce

and encapsulate the hazard. A lead clearance test will be successfully completed on all rehabilitation projects before families return to the household.

PUBLIC HOUSING

The Town does not have a public housing authority within its jurisdiction. The nearest housing authority is in Roanoke. Blacksburg's Section 8 housing assistance and vouchers are managed by Pembroke Management, Inc.

COORDINATION & MONITORING

The Town of Blacksburg Office of Housing & Community Development will coordinate the implementation of this Action Plan and report progress towards the goals from the Consolidated Plan in the annual CAPER. Additionally, the Town is in the process of developing performance measurements to more effectively evaluate its program delivery. This system will be implemented in conjunction with the CDBG program and monitoring.

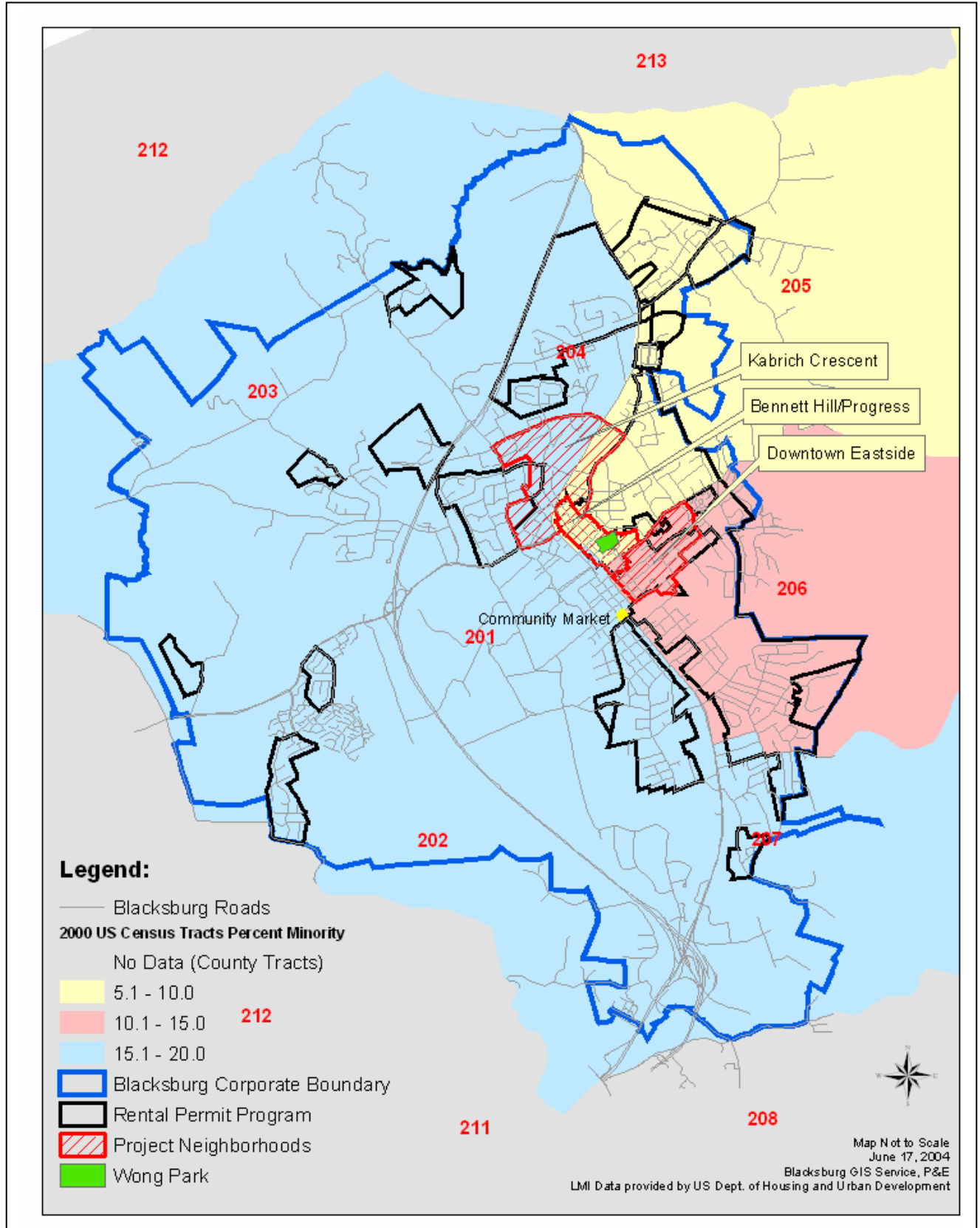
A monitoring system for subrecipients will also be developed in the first program year. Monitoring will be done through submittal of program information, required by the Agreements between the Town and subrecipient, including on-site visits when necessary. When these reports are submitted they will be reviewed in accordance with the Agreement. If reports are not made on time or the subrecipient is not meeting the requirements of the Agreement, the Office of Housing & Community Development will meet with the subrecipients for a coordination meeting and closely monitor progress to meet the requirements of the Agreement.

Payment will be made to the subrecipient after their reports are reviewed in accordance with each agency's Agreement. If necessary, follow up calls or visits will be made to the agency when reports are not in accordance with the Agreement or additional information is required. Annual on-site visits may be made to all of the public service subrecipients to assess agency performance and compliance with program regulations. Also at that time, the agency reports their progress, any problem areas, and the evaluator is able to make any comments and recommendations. The town will keep a copy of these interview forms.

The Town will develop more detailed reporting and monitoring procedures based on HUD's A Handbook for CDBG Subrecipients on Administrative Systems (August 1993) prior to contracting with or allocating funds to any subrecipient. The town's monitoring policy will give consideration to issues such as reporting frequency, reliability and accuracy of information, performance of agency over time, etc.

**HUD Table 3:
Consolidated Plan Listing of Projects
FY 2005**

SPATIAL DISTRIBUTION OF ANNUAL ACTION PLAN PROJECTS

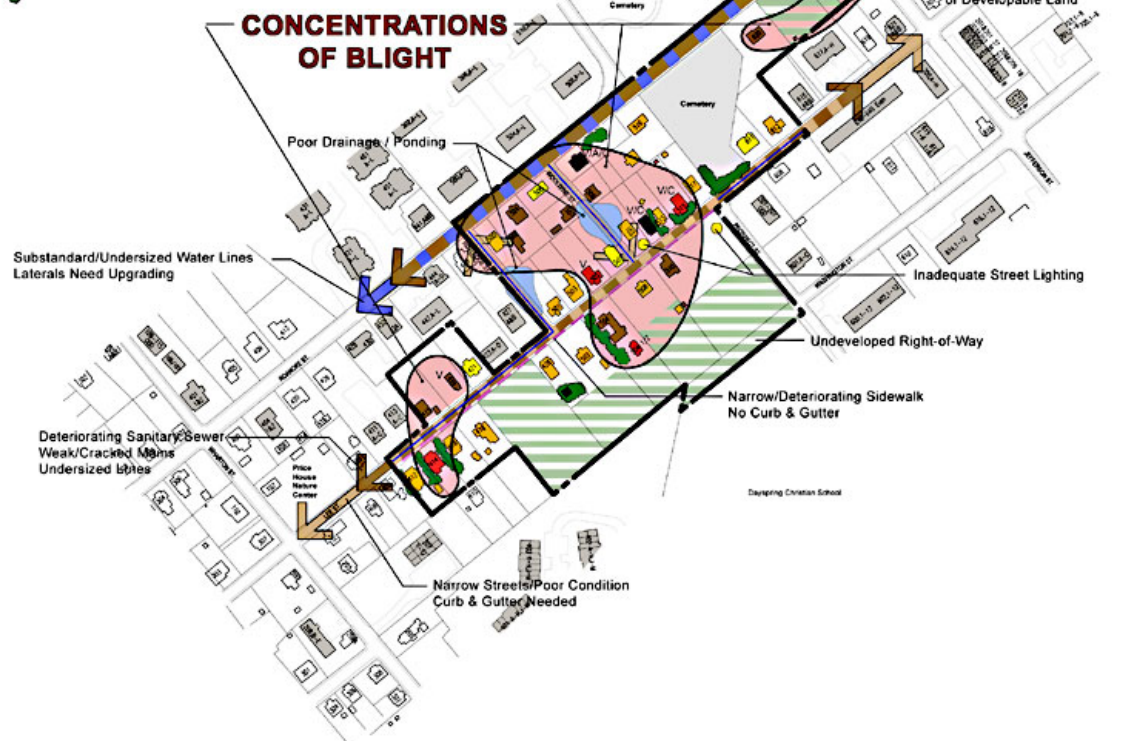


Roanoke-Lee Area Analysis

LEGEND

HOUSING CONDITIONS

	SOUND NO OR SLIGHT DEFICIENCIES	V	VACANT
	MINOR MINOR DEFECTS BEYOND REGULAR MAINTENANCE	A	ABANDONED
	MAJOR ONE OR MORE INTERMEDIATE DEFECTS	C	CONDEMNED
	DILAPIDATED WARRANTING SUBSTANTIAL REHAB. OR CLEARANCE		
	SUBSTANTIALLY DILAPIDATED UNSUITABLE FOR REHABILITATION		
	UNDEVELOPED LOTS		
	OVERGROWN		



CONCENTRATIONS OF BLIGHT

- Deteriorating / Dilapidated Structures
- Overgrown Parcels
- Storm Drainage Deficiencies

POOR/DEFICIENT STREETS

- Deteriorating Surface Conditions
- Narrow One-Way Streets
- Narrow / Dilapidated Sidewalks

LIMITED DRAINAGE FACILITIES

- Road and Yard Erosion
- Localized Ponding / Flooding
- Limited / Deteriorating Curb & Gutter

ENCROACHMENT OF STUDENT HOUSING

- Decline in Home Ownership
- Absentee Landlords
- High Occupancy Turnover
- Encroachment of Multi-Unit Apartment Buildings & Complexes

POOR UTILIZATION OF LAND

- Underdeveloped Lots
- Undeveloped Street Right-of-Way
- Small Contiguous Undevelopable Lots
- Prohibitive Development Costs for Property Owners

INADEQUATE PUBLIC FACILITIES

- Undersized Water Lines (4")
- Inadequate / Aging Sanitary Sewer Lines
- Inadequate Street Lighting



NEEDS ASSESSMENT
Blacksburg Comprehensive Neighborhood Housing Strategy
Roanoke-Lee Street Neighborhood Project Area
Blacksburg, Virginia

Table 3
Consolidated Plan Listing of Projects

Applicant's Name Town of Blacksburg

Priority Need
High

Project Title
Acquisition for Owner-occupied housing

Project Description
Acquire land needed for owner-occupied housing units for LMI homebuyers within the corporate limits of the Town of Blacksburg. The acquisition funds will look to further develop the Roanoke-Lee Street project area with 2 additional affordable housing units and acquire additional parcels within Town to further affordable housing.

Location
Townwide

Objective Number A	Project ID 1	Funding Sources:	
HUD Matrix Code 01	CDBG Citation Acquisition of Real Property [570.201(a)]	CDBG	\$472,182
Type of Recipient Municipal	CDBG National Objective LMH	ESG	
Start Date (mm/dd/yyyy) 07/01/05	Completion Date (mm/dd/yyyy) 06/30/06	HOME	
Performance Indicator Housing Units	Annual Units 6	HOPWA	
Local ID	Units Upon Completion 12	Total Formula	
		Prior Year Funds	
		Assisted Housing	
		PHA	
		Other Funding	
		Total	\$472,182

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name Town of Blacksburg

Priority Need
High

Project Title
Owner-occupied rehabilitation

Project Description
Rehabilitation of 7 LMI owner-occupied houses. These units are in the Roanoke-Lee project area, Downtown Eastside, Bennett Hill Progress and Kabrich Crescent Neighborhoods.

Location
Downtown Eastside, Bennett Hill Progress and Kabrich Crescent Neighborhood

Objective Number B	Project ID 2
HUD Matrix Code 14A	CDBG Citation Rehab: Single Unit Residential [570.202]
Type of Recipient Municipal	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 07/01/05	Completion Date (mm/dd/yyyy) 06/30/06
Performance Indicator Housing Units	Annual Units 7
Local ID	Units Upon Completion 7

Funding Sources:

CDBG	\$141,800
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$141,800

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name Town of Blacksburg

Priority Need
High

Project Title
Homeownership Assistance

Project Description
Financial assistance for home purchase, specifically downpayment assistance, for the newly constructed units in the Roanoke-Lee Street Project and additional units constructed within the corporate limits.

Location
Townwide

Objective Number C	Project ID 3
HUD Matrix Code 13	CDBG Citation Direct Homeownership Assistance [570.201(n)]
Type of Recipient Municipal	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 07/01/05	Completion Date (mm/dd/yyyy) 06/30/06
Performance Indicator Households	Annual Units 18
Local ID	Units Upon Completion 18

Funding Sources:

CDBG	\$60,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$60,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name Town of Blacksburg

Priority Need
High

Project Title
Renter-occupied rehabilitation

Project Description
Rehabilitation of 10 LMI renter-occupied houses. These units are in the Roanoke-Lee project area, Downtown Eastside, Bennett Hill Progress and Kabrich Crescent Neighborhoods.

Location
Downtown Eastside, Bennett Hill Progress and Kabrich Crescent Neighborhood

Objective Number D	Project ID 4
HUD Matrix Code 14A	CDBG Citation Rehab: Single Unit Residential [570.202]
Type of Recipient Municipal	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 07/01/05	Completion Date (mm/dd/yyyy) 06/30/06
Performance Indicator Housing Units	Annual Units 2
Local ID	Units Upon Completion 2

Funding Sources:

CDBG	\$50,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$50,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name Town of Blacksburg

Priority Need
High

Project Title
Rehabilitation Administration

Project Description
Program delivery costs for the administration of the Roanoke-Lee Street Project.

Location
Downtown Eastside Neighborhood

Objective Number A, B, D	Project ID 5
HUD Matrix Code 14H	CDBG Citation Rehabilitation Administration [570.202]
Type of Recipient Municipal	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 07/01/05	Completion Date (mm/dd/yyyy) 06/30/06
Performance Indicator Pay for performance	Annual Units Project Closeout
Local ID	Units Upon Completion

Funding Sources:

CDBG	\$8,200
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$8,200

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name Town of Blacksburg

Priority Need
High

Project Title
Fair Housing Education

Project Description
The Town will develop a comprehensive fair housing program to promote, counsel, and provide information to both rental property owners and tenants on fair housing practices.

Location
Townwide

Objective Number E	Project ID 6
HUD Matrix Code 05J	CDBG Citation Fair Housing Activities [570.201(e)]
Type of Recipient Municipal	CDBG National Objective
Start Date (mm/dd/yyyy) 07/01/05	Completion Date (mm/dd/yyyy) 06/30/06
Performance Indicator Persons	Annual Units 50
Local ID	Units Upon Completion 250

Funding Sources:

CDBG	\$28,500
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$28,500

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name Town of Blacksburg

Priority Need
High

Project Title
Child Care

Project Description
Support agencies that provide LMI child care services within the Town of Blacksburg for Town residents.

Location
Townwide

Objective Number F	Project ID 7
HUD Matrix Code 05L	CDBG Citation Child Care Services [570.201(e)]
Type of Recipient Municipal	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 07/01/05	Completion Date (mm/dd/yyyy) 06/30/06
Performance Indicator Persons	Annual Units 10
Local ID	Units Upon Completion 30

Funding Sources:

CDBG	\$60,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$60,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name Town of Blacksburg

Priority Need
High

Project Title
Program Administration

Project Description
Provide funding to effectively administer CDBG programs.

Location
LMI Neighborhoods

Objective Number L	Project ID 11
HUD Matrix Code 21A	CDBG Citation General Program Administration [570.206]
Type of Recipient Municipal	CDBG National Objective
Start Date (mm/dd/yyyy) 07/01/05	Completion Date (mm/dd/yyyy) 06/30/06
Performance Indicator	Annual Units
Local ID	Units Upon Completion

Funding Sources:

CDBG	\$135,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$135,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant’s Name Town of Blacksburg

Priority Need
High

Project Title
Planning

Project Description
Support of neighborhood planning services in LMI areas and to support services needed to redevelop blighted areas.

Location
LMI Neighborhoods

Objective Number M	Project ID 12
HUD Matrix Code 20	CDBG Citation Planning [570.205]
Type of Recipient Municipal	CDBG National Objective
Start Date (mm/dd/yyyy) 07/01/05	Completion Date (mm/dd/yyyy) 06/30/06
Performance Indicator	Annual Units
Local ID	Units Upon Completion

Funding Sources:	
CDBG	\$30,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$30,000

The primary purpose of the project is to help:☐the Homeless☐Persons with HIV/AIDS☐Persons with Disabilities ☐Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name Town of Blacksburg

Priority Need
High

Project Title
Wong Park Development & Neighborhood Center

Project Description
Development of a neighborhood park in an LMI residential area, the Bennett Hill-Progress Neighborhood. The area is located in Census Tract 205, Block Group 1, and has a LowMod percentage of 67.7%. The Blacksburg Comprehensive Neighborhood Housing Strategy identifies this neighborhood as one of the town's primary area's of need. The median family income is \$35,417 compared to the town's average of \$51,810 and the houses are significantly older than the town average of 23 years. Most of the area is in the Blacksburg Historic District. This project will provide a park amenities including a trail, playground, shelter, landscaping, and pervious parking spaces per the approved Wong Neighborhood Park Site Master Plan.

Location
LMI Area

Objective Number J	Project ID 13	Funding Sources: CDBG \$50,000 ESG HOME HOPWA Total Formula Prior Year Funds Assisted Housing PHA Other Funding \$100,000 Total \$150,000
HUD Matrix Code 03	CDBG Citation Public Facilities and Improvements [570.201(c)]	
Type of Recipient Municipal	CDBG National Objective LMA	
Start Date (mm/dd/yyyy) 07/01/05	Completion Date (mm/dd/yyyy) 06/30/06	
Performance Indicator Project	Annual Units 1	
Local ID	Units Upon Completion 1	

The primary purpose of the project is to help: ☐the Homeless ☐Persons with HIV/AIDS ☐Persons with Disabilities ☐Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name Town of Blacksburg

Priority Need

High

Project Title

Public Infrastructure

Project Description

Material cost for public infrastructure improvements in the Roanoke-Lee Street project area to include sidewalks, curb and gutter and drainage. This will alleviate safety hazards in the LMI neighborhood and improve traffic flow and stormwater runoff.

Location

LMI Neighborhood

Objective Number J	Project ID 14
HUD Matrix Code 03	CDBG Citation Public Facilities and Improvements [570.201(c)]
Type of Recipient Municipal	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/05	Completion Date (mm/dd/yyyy) 06/30/06
Performance Indicator Project	Annual Units 1
Local ID	Units Upon Completion 1

Funding Sources:

CDBG \$44,000

ESG

HOME

HOPWA

Total Formula

Prior Year Funds

Assisted Housing

PHA

Other Funding

Total \$44,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name Town of Blacksburg

Priority Need
High

Project Title
Roanoke-Lee Street Neighborhood Park

Project Description
Create a Neighborhood Park in the Roanoke-Lee Street project area to service the 14 affordable housing units that are being constructed and the neighborhood at large which is LMI.

Location
LMI Neighborhoods

Objective Number J	Project ID 15
HUD Matrix Code 03F	CDBG Citation Public Facilities and Improvements [570.201(c)]
Type of Recipient Municipal	CDBG National Objective LMA
Start Date (mm/dd/yyyy) 07/01/05	Completion Date (mm/dd/yyyy) 06/30/06
Performance Indicator Project	Annual Units 1
Local ID	Units Upon Completion 1

Funding Sources:

CDBG	\$20,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$20,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant’s Name Town of Blacksburg

Priority Need
High

Project Title
Clearance and Demolition

Project Description
Remove dilapidated structures on land acquired through the CDBG program to further increase the affordability of housing in Blacksburg for LMI homebuyers.

Location
LMI Area

Objective Number A	Project ID 16
HUD Matrix Code 04	CDBG Citation Clearance and Demolition [570.201(d)]
Type of Recipient Municipal	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 07/01/05	Completion Date (mm/dd/yyyy) 06/30/06
Performance Indicator Housing units	Annual Units
Local ID	Units Upon Completion

Funding Sources:	
CDBG	\$20,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$20,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

Table 3
Consolidated Plan Listing of Projects

Applicant's Name Town of Blacksburg

Priority Need
High

Project Title
Homeless and Child Advocacy Programs

Project Description
Support agencies that provide homeless and child advocacy services within the Town of Blacksburg for Town residents.

Location
LMI Area

Objective Number G	Project ID 17
HUD Matrix Code 05L	CDBG Citation Public Services [570.201(e)]
Type of Recipient Municipal	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 07/01/05	Completion Date (mm/dd/yyyy) 06/30/06
Performance Indicator Persons	Annual Units 10
Local ID	Units Upon Completion 30

Funding Sources:

CDBG	\$35,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	\$35,000

The primary purpose of the project is to help: ☐ the Homeless ☐ Persons with HIV/AIDS ☐ Persons with Disabilities ☐ Public Housing Needs

APPENDIX E

SF 424 Application for Federal Assistance

INSERT HARDCOPY OF SF424

APPENDIX F

CERTIFICATIONS

LOCAL GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

- (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- 7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

- 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- 3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

Date

Title

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2004, 2005, 2006 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.

Signature/Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. For grantees other than individuals, Alternate I applies. (This is the information to which jurisdictions certify).
4. For grantees who are individuals, Alternate II applies. (Not applicable jurisdictions.)
5. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
6. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
7. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph five).
8. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Town of Blacksburg, 300 South Main Street, Blacksburg, Montgomery County, VA, 24060

Check X if there are workplaces on file that are not identified here; The certification with regard to the drug-free workplace required by 24 CFR part 24, subpart F.

9. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C.812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).